

By-Laws of the
LONDONDERRY HISTORICAL SOCIETY

Article I: Name

Section I:

- A) The name of this organization is the Londonderry Historical Society

Article II: Articles of Organization

Section I:

- A) The Society exists as an incorporated association of its members. These by-laws are the organizing instrument by which it is governed.

Article III: Purpose

Section I: Objectives

- A) To discover, procure, and preserve whatever may relate to the natural, civil, literary, and ecclesiastical history of the Town of Londonderry;;
B) To disseminate information to promote an understanding of Londonderry's history and the importance of preserving it;
C) To identify historic sites and raise the public's awareness of them.

Article IV: Policies

Section I:

- A) To be non-commercial, nonsectarian, nonpartisan;
B) To work cooperatively with the town of Londonderry and the general public on matters of historical significance.

Article V: Membership and Dues

Section I:

- A) Any individual who subscribes to the purposes and policies of this Society may become a member;
B) Membership is available without regard to race, color, creed, or national origin;
C) Memberships are due yearly, at the beginning of the Society's fiscal year of May First. Membership fees are determined by the Executive Board and approved by the membership at the annual meeting.
D) Honorary membership may be conferred for distinguished contributions to the Society. These memberships will be exempt from dues but will have voting privileges. A majority vote of the Executive Board of the Society shall be required to confer such a membership.

Article VI: Officers and Elections

Section I: Candidates

Candidates for Society officers shall be members of the Society; only those persons who have consented to serve, if elected, shall have their names placed on the ballot.

Section II: Officers

- A) The officers of this Society shall consist of a President, Vice-President, Secretary, and Treasurer;

- B) Officers shall be elected by ballot at the annual meeting in April. If there is but one nominee for any office, election may be by voice vote;
- C) Officers shall assume their official duties following the close of the annual meeting. They shall serve for a term of one year and/or until the election of their successors;
- D) A person shall not be eligible to serve more than two consecutive terms unless a successor cannot be found;
- E) Candidates shall have been an active member of the Society for no less than one year.

Section III: Unexpired Terms of Office

- A) A vacancy occurring in any office shall be filled for the remainder of the unexpired term by a majority vote of the Executive Board. Prior notice of such an election must be announced at a scheduled meeting.

Article VII: Duties of Elected Officers

Section I: President

- A) The President shall preside at all meetings of the Society and the Executive Board; shall perform such other duties as prescribed by these by-laws or assigned by the Executive Board; and shall co-ordinate the work of officers and committees in order that the objects may be promoted.

Section II: Vice-President

- A) The Vice-President shall act as an aide to the President; shall perform the duties of the President in the absence of that officer; shall assist committees in carrying out their charges; and shall perform other duties as assigned by the Executive Board.

Section III: Secretary

- A) The Secretary shall record the minutes of the Society and the Executive Board; shall have a current copy of the by-laws; shall maintain a membership list; shall issue notices of meetings to the membership; shall maintain copies of all reports; and shall perform such other duties as assigned by the Executive Board.

Section IV: Treasurer

- A) The Treasurer shall have custody of all funds of the Society; shall keep a complete and accurate recorded account of the expenditures and receipts; shall make disbursements in accordance with the approved budget as authorized by the Executive Board; shall present a financial statement at every meeting of the Society or as requested by the Executive Board; and shall be responsible for the audited year end report and all state filings.
- B) The Auditor shall be appointed by the Executive Board one month prior to the annual meeting; and shall examine, verify, and subsequently attest to, in writing, the correctness of the annual report.

Article VIII: Executive Board

Section I: Members

- A) The Executive Board shall consist of the President, the Vice-President, the Treasurer, and the Secretary of the Society;

Section II: Duties

- A) To transact necessary business in the intervals between Society meetings and such

other business as may be referred to it by the Society;

Article IX: Curatorship

Section I: Membership

- A) The curatorship shall have a minimum of three members. The Head Curator is to be elected by the membership at the annual meeting. The other curators shall be appointed by the Executive Board.

Section II: Duties

- A) The Curatorship shall have the responsibility for the proper care, storage, and preservation of historical artifacts accumulated by or in the possession of the

Section II: Special

- A) Special meetings may be called by the President or any group of five members of the Society with one weeks notice.

Section III: Annual

- A) The annual meeting shall be held in the month of April.

Section IV: Quorum

- A) Five members shall constitute a quorum for the transaction of business at any regular meeting of the Society.

Article XI: Committees

Section I: Standing

- A) Standing committees shall be created as necessary by the Executive Board to promote the objectives and carry out the work of the Society.
- B) Standing committees may include, but are not limited to, the following: hospitality, publicity, marketing, membership, etc.

Section II: Special

- A) Special Committees may be created for a specific purpose by the recommendation of the Executive Board.
- B) Special Committees shall elect their own chairperson.
- C) Special Committees shall exist until their purpose has been met and a final report has been submitted to, and accepted by, the Executive Board.

Article XII: Fiscal Year

Section I:

- A) The Fiscal Year of the Society shall begin on May 1st and end on April 30th of the following year.

Article XIII: Parliamentary Authority

Section I: Rules of Order

- A) Robert's Rules of Order, shall govern the Society in all cases by which they are

applicable and in which they do not conflict with these by-laws.

Article XIV: Amendments

Section I

- A) These by-laws may be amended at a regular meeting of the Society by a two-thirds majority vote of the members, provided that 30 days has passed since the proposal of the amendment.

Date Adopted: _____

Number of members present _____

Vote: Yea _____ Nay _____

Signed by _____
 president

 vice-president

 treasurer

 secretary